Rangi Ruru Girls' School

FEES, DISBURSEMENTS AND TERMS OF TRADE
INTERNATIONAL STUDENTS

School and Boarding fees

The Board of Governors determines school and boarding fees on an annual basis. These then take effect in the year following. The current International student tuition fees are at: www.rangiruru.school.nz/fees

Fee Payments for International Students

International Students' fees are paid in full before commencement of term one. There is no discount for payment in full as advance payment of fees is part of the New Zealand Immigration Service Visa issue requirement.

Refunds

In order to be eligible for any refund the parents must apply in writing to the Principal, stating the reasons for withdrawal from the course of study.

1. If notice of cancellation is received in writing two weeks before the commencement of the course, full tuition fees and boarding fees will be refunded, less:
    a) NZ $200 application fee
    b) NZ $2,200 confirmation fee
2. If the parents wish to cancel the student's further study after the course has commenced, tuition fee for the current school term plus one subsequent term's fees will be retained.
3. No refund when enrolment is withdrawn by the school.
4. When the passport status has been changed to permanent residence or work visa status, tuition fee for the current school term plus one subsequent term's fees be retained.

For students that board at Rangi Ruru the annual boarding fee must be paid in advance with the tuition fee payment. For further information on the Boarding Fees please visit our website: www.rangiruru.school.nz/fees

Sibling Discount

A tuition fees discount of 5% per annum of the NZ Citizen tuition fee for a second daughter and a 10% discount per annum for a third daughter when concurrently enrolled.

Optional Item

The PTA family membership subscription appears on the February account. This subscription is used by the PTA to support school activities and projects.

This is strictly voluntary. If you do not wish to pay then just advise the accounts office by phone or email to accounts@rangiruru.school.nz. Current parents who have already advised your permanent intentions regarding this item, will have those wishes flow through into the New Year.

Payment of Disbursements – Gold Sheet

Direct Debit is the mandatory method of payment for disbursements. You will receive a monthly account and will be advised when the funds will be drawn from the account. For new entrants a Direct Debit form is included in your enrolment pack and are available from the Finance Office, email: accounts@rangiruru.school.nz

Please sign and return to the school to action this request. If you already have a Direct Debit form in place, no action is required.

Disbursements include the charges for stationery, music fees, sports fees, canteen, and other incidentals that relate directly to your daughter's activities. For the large items, we endeavour to get your consent first as it is realised that the "extras" can add up.

The phrase "gold sheet" is just a general term for the charging of the disbursements and relates to when they were once actually charged on a gold/yellow sheet.

We estimate that the average disbursements cost about $1,500 to $2,000 per year, but can vary significantly depending on the activities your daughter takes part in. Speech and Drama and Music lessons are charged through the disbursement system.

Disbursements will be charged and appear on your monthly account. The disbursements are shown with some brief detail on each statement.

Terms of Trade

All accounts must be paid by the due date (tuition, boarding fees, and any disbursements). Fees (unless paid in advance) are non-refundable and non-transferable. Interest may be charged monthly on accounts over 61 days overdue. The interest rate charged will be equivalent to the school's borrowing rate on its overdraft facilities.

The use of a collection agency is a last resort for the School, but if the account is not paid within sixty days after that due date, then the School may pass that account to a debt collection agency or solicitor to collect. Our debt collection agent will charge a fee for collecting the account. Where the total collection costs, including legal and other costs exceeds the debt collection fee charged, our debt collection agent is also entitled to recover such additional costs from you. This clause is intended to be for the benefit of and enforceable by our debt collection agency under the Contracts (Privity) Act 1982.

Accounts over $5,000 overdue are reported in full to the Principal. Where accounts are consistently overdue and no effective repayment arrangements have been made, your daughter's place in the School can be forfeited.

If you have any queries regarding the payment of fees, terms of trade, disbursements or other items related to the business aspects of the school please contact me. I would be happy to meet with you or discuss any questions you have over the phone.

Melanie Cropp
Financial Controller

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